

HOW DO I REGISTER FOR A PROGRAM?

FORMS OF PAYMENT

Payment for programs can be made in the form of credit card (Visa/Master Card), personal check and cash.

Please make checks payable to the "Village of Groveport".

Payment must be made at the time of registration. The registration will not be accepted if payment is incorrect or does not accompany the registration form.

Proof of residency must be provided to receive Groveport Resident Rate.

Unless you hear from us, please assume that your registration has been processed. Please attend your program as scheduled.

PROOF OF AGE... may be required for some programs. Please have a birth certificate and/or driver's license with you when registering.

NON-DISCRIMINATION POLICY... The Village of Groveport promotes a non-discrimination policy that ensures participation for all regardless of race, national origin, religion, sex, economic status, or disability. The Village will make reasonable modifications to our programs to ensure accessibility for persons with disabilities. Please make our staff aware at registration of any special accommodations that you may need.

WAITING LISTS... Did you miss the registration deadline? If so, please call us. We may still have room in the program. If we do not have room at the time, we can place you on a waiting list in the event that a space opens up in the program.

Complete a two-sided Program Registration Form and decide how you will get the form to us.

WALK-IN

The Groveport Recreation Center has the following business hours: Monday - Friday (5:30 a.m. - 9:00 p.m.), Saturday (8:00 a.m. - 8:00 p.m.) and Sunday (8:00 a.m. - 6:00 p.m.).

MAIL-IN

Enclose your payment in a sealed envelope and mail to:
GROVEPORT RECREATION CENTER
Attention: Program Registration
7370 Groveport Road
Groveport, OH 43125

FAX-IN

Fax your registration form to (614) 836-2999. Please call to confirm that we received your registration. Sorry, only credit card registrations will be accepted via fax.

