



• FACILITY RULES & REGULATIONS (REVISED 12-18-08) •
• MEMBERSHIP POLICIES & PROCEDURES (EFFECTIVE 1-23-07) •

GENERAL:

- Participants do not need a membership to enter the facility, take a class or partake in programs at the Groveport Recreation Center. Guests are always welcome at the Groveport Recreation Center at the regular daily admission fee. Our facility and programs are available for both residents and non-residents alike.
- Proper valid identification is required to gain access to the Groveport Recreation Center. Patrons must check in at the front desk and provide an annual membership card, class confirmation pass or pay the daily rate for admittance. Non-member adults are required to present and leave a photo I.D. card (driver license, state ID or school ID) at the front desk. Members who do not present their membership card will only be admitted if an alternate form of photo identification is provided.
- To receive Groveport Resident Rate, a patron must provide a Groveport Parks & Recreation Department issued "Resident ID Card".
- Annual passes are not transferable and will be deemed void when in the hands of those other than the proper registrant.
- A \$5 fee will be charged for any membership card that is reissued.
- When current members renew their membership, they must show proof of residency and complete a new Annual Membership Application at the time of their renewal.
- Classes/Programs are not included in the membership fee.
- Any type of private-type lessons/instructions/coaching must be approved by the Parks & Recreation Director.
- To respect the privacy of our members and guests, patrons may not take pictures in the locker rooms, group fitness studio or fitness center without prior written approval from the Parks & Recreation Director.
- During Parks & Recreation Department sponsored programs, spectators may be able to watch activities in the lobby, gymnasium and fitness studio without paying a daily fee. Identification may be required.
- By Ordinance, the Groveport Recreation Center is a smoke and alcohol free facility. Smokeless tobacco is also prohibited.
- Eating and drinking are permitted in designated areas only.
- All patrons must wear a minimum of shirt, shorts and shoes while utilizing the facility. Bathing suits are not permitted to be worn outside of the indoor pool area. All clothing must be tasteful and non-offensive.
- Skateboards, in-line skates, roller shoes, bicycles and the wearing of cleated-shoes are prohibited in the facility.
- Children under 10 years of age must be accompanied by a responsible adult (18 or over) who intends to directly supervise them during the entire visit. Children 5 years of age and under must have an adult in the facility with them at all times.
- Groups bringing children to the Recreation Center must have at least one adult per every 5 children.
- Parties, group outings and meetings must be scheduled through the Facilities Manager. Parties, group outings and meetings may not take place in the lobby of the Groveport Recreation Center.
- Changes in recreation schedules may occur without notice. Staff will post schedule changes with as much advance notice as possible. Current schedules are available at the front desk.
- The Village of Groveport is not responsible for lost or stolen items. It is strongly suggested that personal items be secured in a locker and locked during your visit. For security purposes, the Village of Groveport reserves the right to search a patron's personal items if deemed necessary.
- All participants must observe the rules and regulations regarding safety and operation of the facility. Violators will be subject to revocation of their membership privileges and/or removal from the grounds. The following activities are examples of behaviors that will result in disciplinary action and police reports when applicable: spitting, fighting, stealing, property damage, disorderly conduct, criminal damage, verbal abuse of staff or patrons and not following posted policies and rules. A patron may be indefinitely suspended from utilizing Village owned facilities for improper conduct.
- No person shall sell or attempt to sell any article or service in the Groveport Recreation Center unless such sale is pursuant to a contract with the Village of Groveport or has been approved by the Parks & Recreation Director.
- There will be occasions when areas of the Groveport Recreation Center will be closed due to maintenance, repairs and/or special events. Such closings will not result in a deduction from membership costs. Staff will attempt to post such closings in advance. In addition, the indoor aquatic center will be closed for two to three weeks in the summer for annual maintenance.
- The Village of Groveport reserves the right to rule on any matter not specifically covered in the rules and regulations and to make any decision it deems necessary for the best interest of the Village of Groveport. In addition, the Village of Groveport reserves the right to add any rules and regulations as it deems necessary. Up to date rules and regulations are available at the front desk.

GYMNASIUMS:

- Participant misconduct, use of foul language, fighting, rough-housing and spitting is not permitted.
- Hanging on the basketball rims/net and volleyball nets are not permitted.
- Specific "Open Gym" rules may be posted and enforced.
- Only non-marking, soft-soled shoes may be worn (no bare feet).



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- Proper attire is required. Persons are required to wear shirts.
- The gyms have varied open gym times due to accommodating a variety of athletic needs, including structured classes, programs, special events, leagues and tournaments. There may be times when both gyms are utilized for organized activities and not available for drop-in play.

CLIMBING WALL:

- All climbers must sign the Release of Liability Waiver. Participants under the age of 18 must have parent/guardian written consent.
- A climber must be at least six years of age and have sufficient height, strength and coordination to climb. For the safety of participants and staff, GRC staff will not lift or boost climbers.
- The Village of Groveport reserves the right to dismiss any climber for unsafe practices or behavior.
- All climbers must wear furnished protective helmets and harnesses.
- All climbers must obey the instructions given by the Climbing Wall Attendant.
- All climbers must be secured/harnessed to the while climbing.
- No horseplay is permitted.
- No additional climbers are permitted in the climbing area 10-minutes prior to area scheduled closing.
- Climbers will be required to take turns if the Climbing Wall is busy.
- Non-climbers must stand at least 5 feet away from the wall at all times.
- When descending, the climber must keep feet flat on the wall, hands off the wall, and not jump or swing away from the wall or side to side.
- Climbers may not touch other climbers while climbing and may not cross belay ropes or cables.
- If a climber demonstrates unacceptable behavior (including, but not limited to: horseplay, cursing, screaming), staff has the right to suspend/discontinue climbing privileges. In the event of extreme violations, climbing privileges may be suspended indefinitely.

GROUP FITNESS STUDIO:

- Use of the studio is limited to Parks & Recreation Department sponsored programs and/or private rentals only.
- Only soft-soled non-marking shoes may be worn.
- Appropriate attire must be worn at all times.

FITNESS CENTER:

- 13 – 14 year old members must first complete an orientation, pass a written exam and may only utilize the fitness center when accompanied by their parent or guardian. The parent/guardian must be in the immediate vicinity within the Fitness Center. 13 – 14 year old patrons may NOT utilize Olympic Bench Press, Smith Machine and Hammer Strength Machines.
- 13 – 14 year old non-members are NOT permitted to utilize the fitness center.
- Persons 15 years of age and older may utilize all pieces of equipment in the fitness center.
- Non-member patrons between the ages of 15 and 17 years of age must have a parent/guardian sign and complete a Release.
- Patrons are asked to adhere to a 30-minute time limit for each piece of cardio equipment, especially during peak evening hours.
- Patrons must wipe down equipment with cleaner after use. Do not spray cleaner directly onto the equipment. Instead, spray the towel and then wipe down the equipment.
- Only personal trainers that have a current contract with the Village of Groveport are eligible to train members and paid daily guests.
- Equipment orientations are available and strongly encouraged for all first-time users.
- Water is the only type of beverage permitted.
- Proper attire is required. Non-marking closed- toe shoes are required (no sandals).
- Strollers/Baby Carriers are not permitted in the Fitness Center.

TRACK:

- An adult must accompany children 12 years and under.
- Walk, jog or run in the designated lanes, follow the posted directional signs and cautiously pass slower patrons.
- Only non-marking, soft-soled shoes may be worn.
- Stretching and "cool downs" should take place off the track.
- Baby joggers, strollers, roller blades and skateboards are not permitted. However, baby carriers (backpack or sling) are permitted.
- Carefully enter and exit the track. Avoid sudden stops.
- The track is not to be used as an observation area for other facility activities or areas.
- Walking = Inside Lane, Passing = Middle Lane, Running = Outside Lane.



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CHILD CARE:

- Open to children 6 months - 6 years of age.
- Service is available for a maximum of 2 hours per child.
- Patrons shall be charged for full hour increments only. Partial hours will be rounded up to the next hour.
- Parents must properly sign their child in and out of our Child Care Room. Only the person that signs their child in is able to sign their child out.
- A photo ID of the person signing the child in will be kept at the Child Care Room until the child is signed out by same person.
- Parents must remain in the Groveport Recreation Center while their child is visiting the Child Care Room. Outside activity is not permitted.
- Children that are ill are not permitted in the Child Care Room.
- Staff cannot administer medications.
- "Sippy Cups" and bottles are permitted. However staff will not individually "feed" children.
- Due to possible allergic reactions by other children, food is not permitted.
- Staff does not change soiled diapers. Staff will page patrons if they believe that the patron's child requires a diaper change.

LOCKER ROOMS:

- Lockers are available on a first-come, first-served basis.
- Children 5 years of age and under must be accompanied by a responsible adult.
- Children 6 years of age and older must use gender appropriate locker room or Family Locker Room.
- Personal belongings should not be left in public areas. Please secure and lock your goods in a locker.
- Locks must be removed after each use. Locks left on overnight will be removed by Parks & Recreation Department staff.
- The Village of Groveport is not responsible for the safekeeping of personal property while using the Groveport Recreation Center.
- Persons found violating Village of Groveport or personal property will be prosecuted to the fullest extent of the law.

INDOOR AQUATIC CENTER:

- The indoor pool has varied open swim times due to accommodating a variety of aquatic needs, including swim lessons, swim teams, water fitness programs, special swims, lifeguard training and rentals. Different amenities may not be available and/or lap lanes may be limited at times. Please check the pool schedule closely to ensure your aquatic needs will be met.
- Children under 10 years of age must be accompanied by a responsible adult (18 or over) who intends to directly supervise them in the Aquatic Center.
- Children under 5 years of age must have an adult (18 or over) who is within arms reach of them at all times.
- Only bottled water is permitted on the pool deck (no food or glass containers).
- Groups bringing children to the Aquatic Center must have at least one adult per every 5 children and are responsible for the supervision of those children.
- Swimming is only permitted when lifeguards are on duty.
- Lined bathing suits are REQUIRED. Cut-offs, thongs, underwear (boxer shorts/briefs, bras) are not considered lined bathing suits and therefore are not permitted to be worn.
- Swim diapers with external rubber membrane and bathing suit must be worn by those that are not yet toilet trained. Parents, please assist your young children in making frequent visits to the restroom to minimize accidents.
- Diapers must be changed in the restrooms only.
- All swimmers must shower before entering the pool.
- Running, rough play and inappropriate conduct is not permitted.
- Squirting guns of any kind are prohibited.
- Patrons may bring their own life vest for use at the facility. All life vests must be U.S. Coast Guard Approved. Water wings, baby seat floaters, suits with built-in flotation devices and water noodles are not permitted. Exception: Adults may use water noodles during water exercise.
- Diving is not permitted from the pool deck.
- Private swimming lessons are not permitted.
- Only lifeguards are permitted on the lifeguard stands.
- Shoes may not be worn on the pool deck.



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- When lightening has been seen, or when thunder has been heard, or when the Lightening Detection System states that lightening is within 6 – 8 miles, the pool will close and staff will evacuate patrons from the pool and deck. The pool will re-open provided that there has been no lightening/thunder detected for a minimum of 30-minutes.
- In the event that the pool water is “contaminated” or the pool water chemistry needs adjusting, the pool may be shut-down for an indefinite period of time to allow staff to correct the problem(s).

FROG SLIDE:

- Designed for children 10 years of age & under.
- Slide feet first only and one rider at a time.
- Wait to slide until the landing area is clear.
- An adult must supervise children under 6 years of age.
- Please, no running on or around the slide. Do not climb on frog or nets.

LAZY RIVER:

- Use of lazy river is restricted to persons 42 inches and taller. Persons must also be able to swim unassisted to the exit.
- One rider per tube.
- Certain times will be designated for walking and inner tube use.
- Patrons may not access the “Lazy River Island” at any time.

DIVING BOARDS:

- *Persons that are pregnant and persons with heart conditions or back trouble are advised NOT to use the diving boards.*
- Diving is not permitted from the sides of the pool.
- Only one person at a time is permitted on the board and ladder.
- Divers must dive straight off of the diving board.
- Only one bounce per dive is permitted.
- Divers must wait until the person in front of him/her has reached the side of the pool before diving.
- Divers must swim directly over to the nearest ladder after diving.
- Swimming under the diving board or hanging from the board is not permitted.

LANE AREAS:

- The roped off area is for continuous lap swimming.
- Swimmers may be required to share lanes.
- If sharing a lane, swim in a counter-clockwise circle direction.
- Swimmers may not sit on or swim under the lane markers.
- Stopping in the lanes is not permitted.



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GENERAL INFORMATION...

- All membership purchases must be made in person at the Groveport Recreation Center, 7370 Groveport Road, Groveport, OH 43125.
- Family members under 18 years of age must have a parent or legal guardian complete and sign the Membership Application & Contract.
- Infants (0 – 2 Yrs.), Children (under 18 years of age) and Seniors (55+ Yrs.) are **REQUIRED** to provide proof of age.
- Married couples are **REQUIRED** to provide copy of marriage certificate (or other proof of marriage) for verification if last names are different than one another.
- Patrons are **REQUIRED** to complete a new contract at renewal.
- Children attending the Groveport Recreation Center without the presence of their resident parent/guardian or a Resident I.D. Card will be charged the Non-Resident Rate.

GROVEPORT RESIDENT is defined as...

- Any individual residing within the corporate limits of the Village of Groveport. This includes anyone within Taxing District Number 185. Individuals are **REQUIRED** to provide a valid Ohio Driver's License or State Identification Card accompanied by a Groveport Water Bill, another utility bill or tax bill.

GROVEPORT CORPORATE RESIDENT is defined as...

- Any individual that lives outside the corporate limits of the Village of Groveport, but is employed within the corporate limits of the Village of Groveport. Individual is **REQUIRED** to provide a recent pay stub showing the person's name and business address. Individual must provide a valid company photo identification card.

FAMILY MEMBERSHIP CLASSIFICATION is defined as...

- A family is defined as a married couple (as recognized by the State of Ohio) or single adult, and any children. Children must be residing in the same household, claimed on the adult's most recent federal income tax return and attending a primary or secondary school, university, college or trade school full time (12 credit hours or more). Adult's most recent federal tax return, birth certificate for each child and proof of enrollment in primary, secondary, university, college or trade school are **REQUIRED** at the time of purchase.

YOUTH is defined as...

- Any child 3 – 12 years of age. Proof of age is **REQUIRED** at the time of purchase.

COLLEGE STUDENT is defined as...

- Any individual that is attending a university, college or trade school full time (12 or more credit hours). Proof of enrollment is **REQUIRED** at time of purchase.

MILITARY is defined as...

- Any individual that is currently working for any federal military branch. Individual is **REQUIRED** to provide a recent pay stub and military identification.

SENIOR ADULT is defined as...

- Any individual that is 55 years of age or older. Proof of age is **REQUIRED** at the time of purchase.

SENIOR MARRIED COUPLE is defined as...

- A senior married couple is defined as a married couple (as recognized by the State of Ohio and each is 55 years of age or older) living at the same residence. Married couples are **REQUIRED** to provide copy of marriage certificate (or other proof of marriage) for verification if last names are different than one another.



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AGE is defined as...

- An individual's age shall be determined as of the purchase date of the membership. Rates will not be prorated for persons changing age classifications within the year of their membership.

PROGRAM FEES...

Non-Residents that purchase a Groveport Recreation Center membership shall be charged resident program fees for programs offered at the Groveport Recreation Center.

MEMBERSHIP CANCELLATIONS/TRANSFERS:

Membership cancellations will not be granted and pro-rated refunds will not be given, except for the following hardship cases:

1. **Job transfer outside a 25-mile radius of the Groveport Recreation Center.** Patron is **REQUIRED** to provide a letter from his/her Human Resource Department stating that he/she has been transferred within the same company. Patron is **REQUIRED** to provide forwarding business address and phone number for verification.
2. **Relocation/Move outside a 25-mile radius of the Groveport Recreation Center.** Patron is **REQUIRED** to provide mortgage/lease documents (proof of move) with new address and phone number for verification.
3. **Medical condition of an indefinite nature.** In the case of medical condition, the following options are available: (a). Member may receive a pro-rated refund if patron provides a letter from his/her physician stating that patron has a medical restriction of an indefinite nature. (b). Member may request to have their membership "put on hold" provided that member provides a letter from physician stating how long patron is on the medical restriction (Note: medical restrictions are limited to no longer than six months).
4. **Patron death** (copy of Death Certificate or obituary **REQUIRED**).

In the event that patron does not meet any of the above hardship criteria and would like to cancel/transfer their membership, patron may submit a letter explaining their need to cancel/transfer their membership to the Director of Parks & Recreation (7370 Groveport Rd., Groveport, OH 43125) for consideration. The Village Administrator, upon recommendation of the Director of Parks & Recreation, will make the final decision regarding special requests.